

Budget Allocation Meeting Minutes

David T. Howard Middle School

Date: January 28, 2025

Time: 4:45 PM – 6:08 PM

Location: Virtual and YouTube

- I. Call to order: 4:53 PM
- II. Roll Call; Establish Quorum

Role	Name (or Vacant)	Present or Absent
Principal	Tekeshia Hollis	Present
Parent/Guardian	Doug Brooks	Absent
Parent/Guardian	Deonne Malick El-Deiry, Secretary & CAT	Absent
Parent/Guardian	Shalanda Miller, Chair	Present
Instructional Staff	Regina Bryant	Present
Instructional Staff	Sudie Nolan-Cassimatis	Present
Instructional Staff	Marquita Moore, Vice Chair	Present
Community Member	Heena Patel	Absent
Community Member	Boyd Baker	Present
Swing Seat	Andrew Anglin	Present

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: Nolan; Seconded by: Bryant
 Members Approving: 7
 Members Opposing: 0
 Members Abstaining: 0
Motion Passes Unanimously
- b. **Approval of Previous Minutes:**
 Motion made by: Anglin; Seconded by: Nolan
 Members Approving: 7
 Members Opposing: 0
 Members Abstaining: 0
Motion Passes Unanimously

IV. Public Comment (10 minutes, 2 minutes per speaker)

- a. Email from Ms. H. Johnson read by Chair Miller concerning personal electronic devices (time stamp 3:58). 45 families have generously pledged to support this

Budget Allocation Meeting Minutes

effort. Chair Miller will reach out to Ms. Johnson to determine if Ms. Johnson would like to present at the next GO Team Meeting in February.

V. Discussion Items

- a. **Changes to Gifted Delivery Model (time stamp 7:07):** This item is not applicable as the Gifted Delivery Model has not changed. Previously removed from the published agenda.
- b. **Review Strategic Plan:** Previously completed – Reminder of decisions made by Principal Hollis
- c. **Ranking of Strategic Plan Priorities:** Previously completed – Reminder of decisions made by Principal Hollis
- d. **Review Budget Development Process and Meeting Schedule (time stamp 9:16)**
 - i. Review and Update (if necessary) meeting calendar: **To meet the budget deadline, we will need to move the February date up.**
Approval of Date Change to February 11th: Motion made by: Nolan;
Seconded by: Bryant
Members Approving: 7
Members Opposing: 0
Members Abstaining: 0
Motion Passes Unanimously
- e. **Budget Allocation Presentation:**
Resources: [FY26 DTH Budget Allocation Slide Deck](#) (slides 1-35)
Recording Time Stamp: 8:02-42:51
Brief summary of presentation: Principal Hollis shared that the strategic plan is our roadmap to the budget and reviewed the SMART goals and priorities we agreed upon previously. Principal Hollis described changes to the upcoming budget (projected increase in student population, increase in teacher salaries and related costs, stipends, loss of certain federal funds), explained Zero-based budgeting, and provided rationale for her Signature Program Fund Requests.
Brief summary of discussion: This budget is conservative in relation to what other schools have requested, but if we are awarded half, we will get to where we were last year. There are additional things that she would use the funding for if awarded more money. These funds will help us continue our efforts towards Intervention (stand alone, graded classes are more effective than what was done previously). We spoke about surplus at state level, which fortunately allows for the annual Security Grant. Reach out to your representatives to give suggestions with how to spend the surplus! Shalanda.milller@gmail.com has a template. There will be a meeting to determine the exact budget. The next GO Team meeting will discuss those allocations.

VI. Information Items

Budget Allocation Meeting Minutes

a. **Principal's Report**

Resources: [FY26 DTH Budget Allocation Slide Deck](#) (slides 37-54)

Recording Time Stamp: 54:13-1:13:17

- i. CCRPI (slides 37-39): Increases in almost all areas (despite 42 new staff members)! Remember these are moving targets, so teachers will have to work just as hard this year. We had red flags in Social Studies and for English Language Learners in all subjects. Note there are only two staff members to serve ELL needs, and we have had staffing changes last (and this) year. There are no flags in the Math column because the data was not yet available (due to recalibration for the new standards). We have green flags with yellow stars for Economically Disadvantaged and Students with Disabilities, meaning we exceeded the target.
- ii. School Data Profile (slides 40-54): We also discussed the School Data Profile (discussed fluctuations with attendance), discipline data (slightly worsened before the break due to uptick in incidents), Winter MAP data, upcoming assessment dates, Climate Survey window, the First Responders (aka Key Contacts) list of who to email for what (which will go live in February), celebrations (boys' basketball is undefeated, Robotics made it to State, Howard Hovac won 2nd place, and Beta Club collected over 100 toys), and upcoming events.
- iii. CAT Representative Report: CAT Representative Malick El-Deiry was absent, so we will push to the next GO Team Meeting in February.
- iv. Personal Electronic Device Presentation: An email from Ms. H. Johnson was read as a public comment earlier in the meeting. Chair Miller will contact Ms. H. Johnson to determine if she wants to present during the GO Team Meeting in February.

VII. Announcements

- a. GO Team Meeting Schedule – subject to change
 - All meetings will be held at 4:45 PM in the Media Center or virtually as well as on the school's YouTube channel.
 - February 11, 2025 – Budget Feedback Meeting – Public Comment (virtual)
 - March 11, 2025 – Budget Approval Meeting – No Public Comment (Media Center)
 - April 22, 2025 – Public Comment (Media Center)

VIII. Public Comment (10 minutes)

- a. No in person or virtual public comments. Principal Hollis confirmed no one signed up on Public Comment Google Form.

IX. Adjournment

Motion made by: Nolan Seconded by: Anglin

Budget Allocation Meeting Minutes

Members Approving: 7

Members Opposing: 0

Members Abstaining: 0

Motion Passes Unanimously

ADJOURNED AT 6:08 PM

Minutes Taken By: Marquita Moore

Position: Vice Chair

Date Approved: [Insert Date the Minutes are **APPROVED** by the GO Team]